

Item or System	Objective	Results	Responsible	Action
Checklists				
Setup	Useful, concise and realistic	Available	Mike, Ken	
Manuscript Positioning	Useful, concise and realistic	Available	Mike, Ken	
Imaging	Useful, concise and realistic	Available	Mike, Ken	
Post Imaging	Useful, concise and realistic	Available	Mike, Ken	
Camera				
Copy Stand	Confirm Fit, Provided by NLS	Not Tested	NLS	Roger and Bill Check
Light Stand	Confirm Fit, Provided by NLS	Not Tested	NLS	Roger and Bill Check
E6 Monochrome Primary	Fit, Integration, Operation	Tested	Ken	Send Equipment List
Backup Digital Back	Fit, Integration, Operation	Tested	Ken	Send Equipment List
Lenses				
Schneider 120mm	Fit, Integration, Operation	Tested	Ken	Send Equipment List
Coastal	Fit, Integration, Operation	Tested	Ken	Send Equipment List
Illumination				
Left Panel	Integration	Component Tested	Bill (Mike Carrying)	Send Equipment List; System Test Pending on Site
Right Panel	Integration	Component Tested	Bill (Mike Carrying)	Send Equipment List; System Test Pending on Site
Left Raking	Integration	Component Tested	Bill	Send Equipment List; System Test Pending on Site
Right Raking	Integration	Component Tested	Bill	Send Equipment List; System Test Pending on Site
Power Supply & Hub	Integration	Tested	Bill	Send Equipment List
Diffusers	Integration		Bill	
Cabling				
	Functional	Present and Packed	Bill	
Software				
Photoshoot (May 24)	Stable, Functional	Tested	Ken	
Logging (Via Web)	Stable, Functional	Tested	Doug	Confirm Computer access to emeryit.com; Bill and Roger Check
Tools				
Setup and Repair	Available		Bill and Ken	
McBeth and Ruler	Available		Bill and Ken	
UV Goggles/Glasses	Available		Roger, Mike	
Black Matboard	Available		Roger	
Flatfield Paper	Available		Ken	Check local availability, Roger and Bill Check
Computer				
Primary Desktop	Integration and Operation	Tested	Ken	Send Equipment List
External 2 TB Hard Drives	Integration and Operation	Tested	Ken	Send Equipment List
Logging	To be provided by NLS	Not Tested	NLS	Roger and Bill Check
Screen	To be provided by NLS	Not Tested	NLS	Roger and Bill Check
Power Supplies				
AC Camera	Integration and Operation	Computer	Ken	

AC Lights	Integration and Operation	Tested	Bill	
Power Strips	To be provided by NLS	Not Tested	Adrian and NLS	Roger and Bill Check
Power Adaptors	To be provided by NLS	Not Tested	Adrian and NLS	Roger and Bill Check
Filters				
Filter Wheel	Integration and Operation	Tested	Ken	
System				
Full System Check	Fit, Integration, Operation	On-Site	Ken, Bill	
Packing Lists				
Serial Numbers	Thorough and Inclusive Captured		Ken, Bill	Send Equipment List Send Equipment List